

**MINUTES OF THE FULL COUNCIL MEETING  
HELD ON MONDAY 13<sup>th</sup> April 2015 at 7.30pm  
IN THE UNITED REFORMED CHURCH MANOR ROAD**

**Present**

Councillors: C.Elwood (Vice Chairman), Mrs C. Codd, B Edwards, M Lawrence, R Benoy,  
Mrs M.Simmons and Mrs J Geer.

Parish Clerk: Mrs S. Denne.

Also present: Cllr Davies and public.

1. **Apologies for absence** –Cllr Blackburn
2. **Declaration of Interests** – None
3. **Declarations of Lobbying** -None
4. Minutes of the meetings held on the 9<sup>th</sup> March 2015 were **agreed**, and the Chairman signed them as a true record.
5. **Session for County and Borough Councillors on matters concerning the Parish-** Cllr Davies informed the meeting that he had been notified about the closure of the village Post Office, due to refurbishment.
6. **Committee Reports:**
  - Planning** – A Committee meeting was held on 16<sup>th</sup> March 2015 draft minutes have been circulated. **Allotment** - A Committee meeting was held on the 17<sup>th</sup> March 2015 draft minutes have been circulated.
7. **Fire Station Update-** After discussion it was agreed to accept the option 2 plan, with a possible amendment. The Clerk to clarify the size of the meeting room and the office. Also to advise that the disabled toilet door needs to open outwards.
8. **MUGA** – After discussion it was agreed that the MUGA should be left unlocked for the time being. If there were any persistent problems of noise and or vandalism then locking up of the MUGA at night would be considered. The Clerk to purchase a bin and to advertise the facility on the website and notice board.
9. **Land adjacent to Grange Road Allotments** – After discussion it was proposed by Cllr Edwards and agreed by all Cllrs present that, as the land being offered by TWBC would only be in the parish's ownership for a limited time, the Parish Council would not take on the land.
10. **Terms of Reference** – The Terms of reference for the Allotments and Planning were agreed, with a minor amendment to the allotments references.
11. **Proposed Virement** – The Clerk requested that this be deferred as it may no longer be required.
12. **Kalc membership** – It was agreed to accept the membership fee for KALC for another year. Cllr Clark proposed, all Cllrs agreed.

**13. Ground maintenance and grass cutting contract** – After much discussion it was agreed to accept tender 1. Proposed by Cllr Codd and agreed by all Cllrs present. *Clerk to inform.*

**14. Clerk's Report** – The Clerk asked for volunteers to erect the two notices advertising the Parish Assembly. Cllrs Benoy and Edwards agreed. Cllr Codd volunteered to supply the refreshments with the help of the Clerk.

**15. Cheques/Payments**

	<b>ACCOUNTS FOR PAYMENT END OF YEAR</b>	<b>MARCH 2015</b>	
<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
EE	DD	32.00	Mobile
VAWK	300176	20.00	Press Training
RIALTAS	300177	130.80	Allotment Software
KCC	300178	134.99	Salt Bin
S DENNE	S/O	866.62	Salary March
HMRC	300179	79.93	Tax / NI March
S DENNE	300180	150.00	Work from Home
<b><u>Total Payments</u></b>	<b>-</b>	<b>1414.34</b>	<b>-</b>

	<b>ACCOUNTS FOR PAYMENT</b>	<b>BEGINNING APRIL 2015</b>	
<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
RC&YP	300174	5400	Grant
CONTRACTOR	300181	520.00	Allotment Fences
URC	300182	30.00	Hire of Hall
J BLACKBURN	300183	5.00	Printing
CONTRACTOR	300184	99.44	Rats
KALC	300185	1288.97	Subs
<b><u>Total Payments</u></b>	<b>-</b>	<b>7343.41</b>	<b>-</b>

**16. Open session for questions from the public:** A member of the public asked the members if they could do anything about the inadequate signage for roadworks around Southborough. He was informed that the Clerk would look into placing a link on the Parish website, too KCC Highways information. A further member of the public requested that maybe some thought could go into have a public toilet at the fire station. He was informed that when the village survey was carried out, people wanted a public convenience but were not willing to pay for it. Clerk to ask architect to consider the possibility of incorporating a toilet within the fire station, with access from the outside. He also went on to advise the members that the weeds on the tarmac of the MUGA should not be pulled out, but weed killer used, as it could cause damage to the surface.

**17. Items for Information-**

- a) Cllr Edwards thanked Cllrs Codd, Geer, Elwood and Lawrence for their commitment and hard work over the last four years. They would all be greatly missed. He then presented them all with a small gift as a thank you from the remaining Cllrs and the Clerk. He then went on to thank the Clerk for her work over the last three years.
- b) Cllr Benoy informed the meeting of the St George's Day celebrations being held on the 25<sup>th</sup> April in the village, organised by the Bonfire and Fete Committee. He confirmed that the events would take place on the green by Common View.
- c) Cllr Codd thanked Cllr Edwards for his kind words and said how much she had enjoyed being part of the Parish Council from its beginning.
- d) Cllr Lawrence reiterated what Cllr Codd said and added that he missed the friendliness of Rusthall.

**The Meeting closed at 20.35**