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**Minutes of The Finance Committee Meeting held on**

 **Wednesday 19th September 2018 at 12 pm in The Rackliff Centre Lower Green Road**

 **Present**

Councillors: Cllr B Edwards, Cllr J Blackburn (Chairman), and Cllr Duncombe.

OFFICER PRESENT: Mrs S Denne – Clerk

MEMBERS OF THE PUBLIC PRESENT: None

**ELECTION OF CHAIRMAN:** RESOLVED to elect Cllr Blackburn

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**ELECTION OF VICE-CHAIRMAN:** RESOLVED to elect Cllr Duncombe

1. **Apologies for Absence -** Cllr Britcher

**2. Declarations of Interest -** None

**3. Minutes of Finance meeting held on 23rd April 2018** – were agreed and confirmed to be a correct record and signed by the Chairman.

4. **Update on audit** – Clerk informed members that she was awaiting information from the internal auditor about a point raised by the external auditor.

**5. Clerk’s Salary** – cost of living raise, this was agreed by the members.

**6. To Consider purchasing tablets –** It was agreed that that the members did not require electronic tablets for Council work as they had all been given a PC email and all emails would be deleted along with the email address on resignation of a Cllr.

**7. Accounts** – Clerk showed the members the accounts from 1st April until September. Spending well within budget.

**8. Budget 2019/ 2020** – The members discussed the 2019/ 2020 budget with the Clerk. It was agreed that they were no foreseeable large expenses that have not yet been budgeted for, but this could change.

**9. Update of Finance Terms of Reference –** These were agreed.

**10. Open session for questions from the public** There were none.

**The meeting closed at 13:00**

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 Dated …………………………………….