

**YOU ARE HEREBY SUMMONED TO A MEETING FOR THE FULL
COUNCIL OF RUSTHALL PARISH COUNCIL**

**at The Rackliff Centre to be held on Monday 12th June 2023 at
7.30pm where the following business will be transacted.**

Committee Members: Cllr L Ellicott, Chair (LE), Cllr M O'Callaghan, Vice-Chairman (MOC), Cllr B Edwards (BE), Cllr D Funnell (DF), Cllr A Britcher-Allan (ABA), Cllr D Smith (DS), Cllr C Ducklin (CD), Cllr P Gripper (PG) and Cllr A Funnell (AF).

Alison Stevens (AS)
Clerk to Rusthall Parish Council
31st May 2023

AGENDA

No decisions will be taken by the Parish Council on any item not on this Agenda

- 1. Enquire whether anyone present intends to film, photograph and/or record the meeting.**
- 2. To receive and approve apologies for absence.**
- 3. Declarations of Personal and Prejudicial Interests.**
- 4. Declarations of Lobbying.**
- 5. Minutes**

To resolve that the minutes of the Annual Statutory Meeting held on **15th May 2023** can be taken as read, confirmed as a correct record and signed by the Chairman.

5.1 Matters outstanding from these minutes (not listed as separate agenda items)

5.2 Matters outstanding from previous minutes

- 6. Open session for questions from the public:**

(Members of the public will raise their hand when they wish to speak).

*Constitutionally and in accordance with certain implications of the Local Government Code of Conduct, there can be **no** discussion of these items at this stage. Any issue will either be addressed elsewhere in the agenda or, if not already so listed, be referred to at a future meeting of the Parish Council. If you wish to speak at the Public Session, you will have up to three minutes for this purpose, after which you are welcome to stay as an observer but will **NOT** be allowed to participate in the council's discussions.*

- 7. Session for County and Borough Councillors on matters concerning the Parish.**

- 8. Finance update – Cllr O'Callaghan**

8.1 Accounts for Payment; to authorise the payment of invoices (list to follow).

8.2 Quarterly review of Expenditure v Budget

8.3 Quarterly review of Receipts and Payments

8.4 Budget 2023/2024 updates

8.5 Grant request from Friends of Rusthall School.

- 9. Allotments Committee** – Cllr D Smith - To adopt the draft Minutes of the Allotment Committee Meeting held on the 1st June 2023 and adopt the recommendations made which include a grant application to convert an area of Southwood Road allotments for disabled users.
- 10. Defibrillator update** – Cllr O’Callaghan/Cllr A Britcher-Allan.
- 11. Rusthall History Group Archive Records** - Cllr B Edwards – to consider the letter from Ms Blackburn.
- 12. Highways updates** – Cllr P Gripper; to include;
 - 12.1:** To consider installing parking on pavement signs.
 - 12.2:** To consider supporting a sign for Denny Bottom.
- 13. Rusthall Summer Fete** – Cllr L Ellicott - to recruit volunteers.
- 14. Rusthall Volunteers** – Cllr M O’Callaghan - update
- 15. Chair’s Report** – Cllr L Ellicott
- 16. Officers’ Report** - Officer Stevens
- 17. Diary Dates**
 - 10th July 2023 - 7.30pm – Full Council Meeting
 - 24th July 2023 – 7.30pm – Environment Committee
 - 25th Sept 2023 – 7.30pm – Allotments Committee
- 18. Items for Information**
- 19. Next meeting of Full Council** -
 - 10th July 2023 - 7.30pm - The Rackliff Centre