

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE ALLOTMENTS COMMITTEE
of RUSTHALL PARISH COUNCIL
to be held at The Rackliff Centre on Thursday 1st June 2023 at 7.30 pm**

**Committee Members: Cllr Doug Smith; Cllr E Ellicott; Cllr D Funnell; Cllr P Gripper;
Cllr A Funnell; Ms Suzanne French (non-voting member); Mr Leon Banks (non-voting
member); Mr Alan Farmer (non-voting member)**

**Kevin Watson
Allotments Manager for Rusthall Parish Council
24th May 2023**

AGENDA

No decisions will be taken by the Parish Council on any item not on this Agenda

- 1. Enquire whether anyone present intends to film, photograph and/or record the meeting**
- 2. To receive and approve apologies for absence**
- 3. Election of Chair**
- 4. Election of Vice Chair**
- 5. Declarations of Personal and Prejudicial Interests**
- 6. Declarations of Lobbying**
- 7. Open session for questions from the public:**
(Members of the public will raise their hand when they wish to speak).
*Constitutionally and in accordance with certain implications of the Local Government Code of Conduct, there can be **no** discussion of these items at this stage. Any issue will either be addressed elsewhere in the agenda or, if not already so listed, be referred to at a future meeting of the Parish Council. If you wish to speak at the Public Session, you will have up to three minutes for this purpose, after which you are welcome to stay as an observer but will **NOT** be allowed to participate in the council's discussions*
- 8. Minutes of the last meeting**
 - i. To approve Draft Minutes of meeting held on 20th March**
 - ii. Any matters arising from those meetings which are not already on the agenda**
- 9. Welcome to the new Allotments Committee and Allotments Manager**
- 10. To consider request for new chicken run on Southwood Road Plot 20**
- 11. To consider request from Rusthall Fete Committee and make recommendations to the Parish Council for the location of a storage unit at Southwood Road allotments**

- 12. To consider seeking permissions and costings to install dropped kerbs for vehicular gates at Southwood Road and Wickham Gardens allotments**
- 13. Working party to look at feasibility of using north east area of Southwood Road allotments for “all ability” plots**
- 14. Current Waiting List and Vacant Plots**
- 15. Consider request for one off clearance of weeds and overgrown undergrowth at boundary on north west side of Southwood Road allotments (former local dump)**
- 16. Review of 2023/2024 Allotments Budget and spend to date**
- 17. Final arrangements for Summer BBQ and Prize Giving - Saturday 8th July 2023 1230pm for 1pm start**
 - i. Amount of prizes**
 - ii. Judges confirmed as Dan Colborne and Gemma Stapley, Common Conservators**

Date of next meeting Monday 25th September 2023 730pm