

YOU ARE HEREBY SUMMONED TO A MEETING FOR THE ALLOTMENTS COMMITTEE of RUSTHALL PARISH COUNCIL at The Rackliff Centre to be held on Monday 20th September 2021 at 7.30 pm when the following business will be transacted.

Committee Members: Cllr D Smith, Chairman; Cllr E Ellicott, Vice-Chair; Cllr B Edwards, Cllr D Funnell, Cllr P Gripper, Ms S French (non-voting Committee Member) and Mr L Banks (non-voting Committee Member)

Kevin Watson
Clerk to Rusthall Parish Council
9th September 2021

AGENDA

No decisions will be taken by the Parish Council on any item not on this Agenda

- 1. Enquire whether anyone present intends to film, photograph and/or record the meeting**
- 2. To receive and approve apologies for absence**
- 3. Declarations of Personal and Prejudicial Interests**
- 4. Declarations of Lobbying**

5. Minutes

To resolve that the minutes of the Allotments Committee Meeting held on **8th June 2021** and be taken as read, confirmed as a correct record and signed by the Chairman.

- 5.1 Matters outstanding from these minutes (not listed as separate agenda items)
- 5.2 Matters outstanding from previous minutes

6. Open session for questions from the public:

(Members of the public will raise their hand when they wish to speak).

*Constitutionally and in accordance with certain implications of the Local Government Code of Conduct, there can be **no** discussion of these items at this stage. Any issue will either be addressed elsewhere in the agenda or, if not already so listed, be referred to at a future meeting of the Parish Council. If you wish to speak at the Public Session, you will have up to three minutes for this purpose, after which you are welcome to stay as an observer but will **NOT** be allowed to participate in the council's discussions*

7. Tenancy Agreement revisions – Cllr Smith

- i. To agree inclusion of overt comment regarding June/July inspections
- ii. To agree to reduce any notices of change within Tenancy Agreements from six to three months

8. September inspections update – Cllr Smith, Cllr Ellicott and Ms French

10. Working Group update – Cllr Smith and Cllr Ellicott

- i. Mapping of plots
- ii. Additional signage at Wickham Gardens to reflect specific limitations

11. Southwood Road update

- i. To agree whether to introduce specific limitations as exists for Wickham Gardens allotments following nearby resident complaints
- ii. Tree surgery to combat illegal access from Southwood Road Rec
- iii. Crossways Community charity

12. Items for Information

13. Date of December 2021 Meeting

14. Allotments Competition 2021 Winners and prize giving – Cllr Smith