

YOU ARE HEREBY SUMMONED TO A MEETING THE ALLOTMENTS COMMITTEE of
RUSTHALL PARISH COUNCIL

to be held at The Rackliff Centre on Monday 17th June 2024 at 7.30 pm

Committee Members: Cllr Doug Smith; Cllr E Ellicott; Cllr D Funnell; Cllr P Gripper; Cllr A Funnell; Ms Suzanne French (non-voting member); Mr Alan Farmer (non-voting member) and Mr David Clover (non-voting member)

Kevin Watson
Allotments Manager for Rusthall Parish Council
11th June 2024

AGENDA

No decisions will be taken by the Parish Council on any item not on this Agenda

1. Enquire whether anyone present intends to film, photograph and/or record the meeting
2. To receive and approve apologies for absence
3. Election of Chair
4. Election of Vice-Chair
5. Declarations of Personal and Prejudicial Interests
6. Declarations of Lobbying
7. Minutes of the last meeting:
 - i. To approve Draft Minutes of meeting held on 4th March 2024
 - ii. Any matters arising from those meetings which are not already on the agenda
8. Open session for questions from the public:

(Members of the public will raise their hand when they wish to speak).

*Constitutionally and in accordance with certain implications of the Local Government Code of Conduct, there can be **no** discussion of these items at this stage. Any issue will either be addressed elsewhere in the agenda or, if not already so listed, be referred to at a future meeting of the Parish Council. If you wish to speak at the Public Session, you will have up to three minutes for this purpose, after which you are welcome to stay as an observer but will **NOT** be allowed to participate in the council's discussions*
9. Waiting List and vacant plots
10. Auditor's advice for Committee to annually review rents and future reviews to be included in every March Agenda

11. To consider proposed amendments to the Tenancy Agreement:
 - i. Section 1 4.4 security keys clause revised as per amends in red type
 - ii. Section 1 5.3 maintenance of allotment paths clause revised as per amends in red type
 - iii. Section 1 5.4 maintenance of gates, notice boards, perimeter boundaries and buildings clause revised as per amends in red type
 - iv. Section 1 12.4 deletion of "fax" as per amends in red type
 - v. Section 2 2.7 new clause regarding "No Mow May" as per wording in red type
 - vi. Section 2 3.1 existing clause deleted
 - vii. Section 2 3.2 existing clause deleted
 - viii. Section 2 3.1 security and lone working clause revised as per numbering in red type
 - ix. Section 2 6.3 contained fires and bonfires clause revised as per amends in red type
 - x. Section 2 6.4 open fires clause revised as per amend in red type
 - xi. Section 2 6.5 bonfires on Wickham Gardens Allotments clause revised as per amends in red type
12. Update on Wickham Gardens Allotments pavilion installation
13. Update on Wickham Gardens Allotments wild flower meadow
14. Update on All Ability Garden grant application to Gatwick Airport Community Trust
15. Update on All Ability Garden new paths
16. To consider purchase of summer house for All Ability Garden
17. Update on All Ability Garden publicity
18. To approve the All Ability Garden User Agreement
19. Successful application to Woodland Trust for their "Plant a tree" scheme
20. Allotment holders prize winners judgement date
21. Creation of a vehicle turning circle at Southwood Road Allotments
22. Review discretionary power spending for the Allotments Manager
23. BBQ and prize giving final arrangements for Saturday 6th July 2024

Date of the next meeting: Monday 23rd September 2024