

**YOU ARE HEREBY SUMMONED TO A REMOTE MEETING FOR THE FULL COUNCIL
of RUSTHALL PARISH COUNCIL to be held on Monday 12th October 2020 when the
following business will be transacted.**

Susan J Denne
Clerk to Rusthall Parish Council
6th October 2020

AGENDA

**Members of the Public and Press are welcome to attend. To join the Zoom Meeting
please contact the Clerk on clerk@rusthallparishcouncil.org.uk or telephone
07805475397 before 12pm on the 12th October 2020.**

No decisions will be taken by the Parish Council on any item not on this Agenda

- 1. Enquire whether anyone present intends to film, photograph and/or record the meeting**
- 2. To receive and approve apologies for absence:**
- 3. Declarations of Personal and Prejudicial Interests.**
- 4. Declarations of Lobbying.**
- 5. Minutes**

To resolve that the minutes of the Council Meeting held on **14th September 2020** and be taken as read, confirmed as a correct record and signed by the Chairman.

 - 5.1 Matters outstanding from these minutes (not listed as separate agenda items)
 - 5.2 Matters outstanding from previous minutes
- 6. Open session for questions from the public:**

(Members of the public will raise their hand when they wish to speak).
Constitutionally and in accordance with certain implications of the Local Government Code of Conduct, there can be no discussion of these items at this stage. Any issue will either be addressed elsewhere in the agenda or if not already so listed, be referred to at a future meeting of the Parish Council.
- 7. Session for County and Borough Councillors on matters concerning the Parish.**
- 8. Deputy Clerk**
 - i. To agree to the employment of the New Deputy Clerk as recommended by the Interview Panel.
 - ii. To agree to start date of deputy Clerk.

9. Accessibility of Website

- i. To agree to the website accessibility statement
- ii. Update from Clerk on updating of website

10. To consider and agree updating of the Assets register

11. Finance

- i. To consider donation to the Mayor's Toy Appeal
- ii. To consider donation to the Fete and Bonfire Committee for the village Christmas Tree.
- iii. To discuss Christmas lights for the village and agree on design for the lights to go on the lamp posts.
- iv. Request from Clerk for virement of £2000 for fencing along Wickham Gardens allotments.
- v. Action to be taken in light of Internal audit report.
- vi. 2020-21 National Salary Award to consider increase for Clerk
- vii. Cleaning the Rackliff Centre
- viii. Purchase of Pdf converter to Word.

12. Chair's Report

13. Clerk's Report

14. Diary Dates

15. Accounts for Payment

To authorise the payment of invoices as listed (to follow)

16. Items for Information