



**Minutes of the Allotments Committee Meeting  
held on Thursday 20<sup>th</sup> Jul 2023 at 7.30pm**

**Members Present:** Cllr D Smith (Chairman); Cllr E Ellicott (Vice-Chair), Cllr P Gripper; Cllr D Funnell; Cllr A Funnell and Ms S French (Non-voting member)

**Officer Present:** Mr K Watson, Allotments Manager

**Members of the public present:** 3, including Mr Keith Terry, Crossways Community, Flourish Garden Project Lead

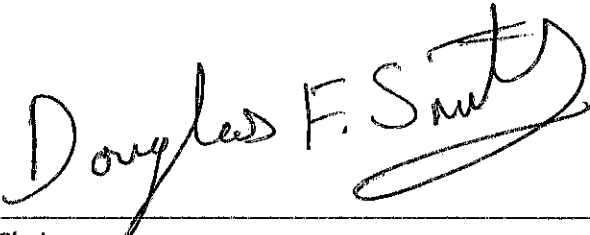
No decisions were taken by the Parish Council on any item not on the Agenda.

1. **Enquire whether anyone present intends to film, photograph and/or record the meeting:** None.
2. **To receive and approve apologies for absence:** Apologies were received from Mr L Banks (Non-voting member) due to illness and Mr A an Farmer (Non-voting member).
3. **Declaration of Personal and Prejudicial Interests:** Cllrs Smith, Ellicott, Gripper and Ms S French declared a personal interest.
4. **Declarations of Lobbying:** None.
5. **Open session for questions from the public:** No questions were raised.
6. **Minutes of the last meeting**
  - i. **To approve the draft minutes of the meetings held on 20<sup>th</sup> March 2023:** The minutes from 26<sup>th</sup> June 2023 were approved and signed by the Chairman.
  - ii. **Any matters arising from these Minutes which are not already on the agenda:** With regards Item 8, Cllr Smith thanked Cllr Ellicott for her efforts in completing the UKSPF Community Grants Programme application for the "All Ability" area at Southwood Road Allotments and delivering it personally to Tunbridge Wells Town Hall to meet the deadline. With regards Item 9, Officer Watson confirmed the dropped kerb application for the Southwood Road Allotments has been submitted and acknowledged by Kent County Council (KCC). KCC will inspect the site and advise their decision although there is no definitive timeline for this at present.
7. **To determine Crossways Community request to install a compost toilet on the Southwood Road Allotments site:** Cllr Smith provided the background for the request and introduced Mr Keith Terry, Crossways Community (Crossways), Flourish Garden Project Lead. Cllrs Smith, Ellicott and Gripper raised various questions and Mr Terry provided detailed explanations. The compost toilet will be purchased, insured and managed by Crossways. The precise model to be determined by Crossways Board of Trustees on Friday 21<sup>st</sup> July 2023. Although primarily for use by Crossways staff and clients, the facility will be made available to Southwood Road plot holders when Mr Terry is on site. At all other times it will be locked. **Resolved:** To grant permission for Crossways to install a

compost toilet on Southwood Road site. The exact position of the toilet to be agreed at a future site meeting of the Allotments Committee and Mr Terry once the Crossways final decision is known.

Date of the next quarterly meeting: Monday 25<sup>th</sup> September 2023

The Meeting ended at 8pm

  
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Chairman

2-10-2023

Date