

**Minutes of the Allotment Committee Meeting held on  
Monday 3<sup>rd</sup> August 2020 at 2.30 pm Conducted Online Via Zoom**

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**MEMBERS PRESENT:** Cllr Smith (Chairman), Cllr Ellicott (V. Chairman), Cllr Edwards, Cllr Wilson, Cllr Funnell and Miss French

**OFFICER PRESENT:** Su Denne

**MEMBERS OF THE PUBLIC PRESENT:** None

1. **Enquire whether anyone present intends to film, photograph and/or record the meeting** – - No-one present intended to film, photograph and/or record the meeting.
2. **To receive and approve apologies for absence:** Cllr Funnell
3. **Declarations of Personal and Prejudicial Interests-** Cllr Ellicott, Cllr Smith, Cllr Wilson and Miss French have allotment plots.
4. **Declarations of Lobbying.** Cllr Smith Item 8
5. **Minutes -** To resolve that the minutes of the Committee Meeting held on **15<sup>th</sup> June 2020** were agreed, and it was **RESOLVED** that the Chairman signed them as a true record.
6. **Open session for questions from the public:** None
7. **Installation of further water tanks** – To consider quotes and agree to supplier. Two quotes were received for the installation of water pipes and tanks. The Committee agreed to accept the second quote, from Woodcraft Designs.
8. **Fencing – To consider quote for Wickham Gardens and agree work schedule.** Cllr Smith informed the members that he had received a complaint from a resident living opposite WG that they would prefer the wooden five bar gate to remain in place, rather than looking at a metal security gate. The members felt that the gate should be for the benefit of the plot holders, not aesthetically pleasing for residents overlooking the allotments. However, it was agreed that the fence would not be as high as the Southwood Road fence. This would allow the residents to still overlook the site without compromising on security. It was agreed to accept the quote from Mr Large, to only replace the gates and the fencing between them. The rest of the fencing to be considered next financial year.
9. **Alteration of Tenancy Agreement** – To include square footage to item 9.9.1. It was agreed that item 9.9.1 would be altered to include the square footage of shed size permitted.

**Meeting Closed at 15:10**

..... Chairman

Dated .....