

Minutes of the Finance Committee held on

Monday 1st March 2021 at 7.30pm Conducted Online Via Zoom

Members Present:

Cllr M O'Callaghan (Chairman), Cllr B Edwards, Cllr A Britcher - Allan, Cllr E Ellicott and Cllr D Funnell

Officers Present:

S Denne and K Watson

Members of the Public:

None

1. Enquire whether anyone present intends to film, photograph and/or record the meeting

No-one present intended to film, photograph and/or record the meeting.

2. To receive and approve apologies for absence

None.

3. Declarations of Personal and Prejudicial Interests

None.

4. Declarations of Lobbying

None.

5. Minutes of the meeting held on 7th December 2020

These were agreed, and it was **RESOLVED** that the Chairman signed them as a true record

5.1 Matters outstanding from these minutes (not listed as separate agenda items)

None.

5.2 Matters outstanding from previous minutes

None.

6. Open session for questions from the public:

Not applicable.

7. Budget 2021/2022

i. The proposed outsourcing of Payroll to M Power Accounting was approved.

ii. The proposed VSM (secure file sharing platform) and transfer of Council email accounts responsibility to Microshade was approved.

iii. The additional mobile phone contract for the Deputy Clerk and replacement handset for the Clerk were approved. The new EE contract for both mobile phones is for 24 months.

iv. The Highways cost line will require adjustment once results of the High Street survey are received and assessed. Additional costs are expected for work required at Southwood Road allotments and the land behind the Rackliff Centre (Salomons Road site).


Parish Council Office Rackliff Centre 26 Lower Green Road Rusthall TN4 8TE

8. Clerk to update members on Receipts and Payments.

The detailed update was provided and approved.

Date of Next Meeting – to be decided.

The meeting closed at 825pm.


..... Chairman
Dated 21/07/2021