

Minutes of the Extraordinary Meeting held at The Rackliff Centre on

Tuesday 24th August 2021 at 7.30 pm

COMMITTEE MEMBERS: Cllr L Ellicott (Chair), Cllr B Edwards (Vice-Chairman), Cllr D Funnell, Cllr M O'Callaghan, Cllr A Britcher-Allan, Cllr D Smith, Cllr C Ducklin, Cllr A Taylor and Cllr P Gripper

Members Present:

Cllr Liz Ellicott, Chair (LE), Cllr C Ducklin (CD), Cllr D Smith (DS), Cllr D Funnell (DF) and Cllr P Gripper (PG)

Officers Present:

Mr K Watson (KW)

Members of the Public:

None

1. Enquire whether anyone present intends to film, photograph and/or record the meeting
No-one present intended to film, photograph and/or record the meeting

2. To receive and approve apologies for absence

Cllr B Edwards, Vice-Chairman; Cllr A Britcher – Allan; Cllr M O'Callaghan; and Cllr A Taylor

3. Declarations of Personal and Prejudicial Interests

None

4. Declarations of Lobbying

None

5. Open session for questions from the public:

None

6. Appointment of Deputy Clerk, Ms Linda Neusten

i. Salary Scale Control Point 19 (Local Government Services Pay Agreement 2020-21) was approved.

ii. Initially, 15 hours per week employment was approved.

iii. Holiday entitlement of 22 hours per annum, excluding Bank Holidays, pro-rata was approved.

iv. Parish Council pension contributions of 2% gross salary was approved.

v. Probation of 3 months was approved. **Action KW:** Performance review of Ms Neusten is to be presented at Full Council Meeting due Monday 13th December 2021.

Cllr Ellicott provided the background to the Interview Panel, which consisted of Cllr Edwards, Cllr Britcher-Allan and herself. A defined question set was used with benchmark scoring used to evaluate the candidate responses. 4 candidates were interviewed from 6

applicants and Ms Neusten scored top marks when assessed individually by all 3 Cllrs of the Panel. Subsequent reference received for Ms Neusten were excellent. The Council unanimously approved the appointment of Ms Neusten as the new Deputy Clerk.

7. Items for Information

None

Date of Next Full Council Meeting -- Monday 13th September 2021

The meeting closed at 745 pm

Ellicott
..... Chairman
Dated ... *13th September 2021*