

**Minutes of The Full Council Meeting held on  
Monday 10<sup>th</sup> September 2018 at 7.30pm in The Rackliff Centre Lower Green Road**

---

**Members Present:** Cllr B Edwards (Chairman), Cllr C Gordon, Cllr Blackburn, Cllr D Smith, Cllr E Ellicott, and Cllr C Ducklin.

**Officer Present:** S Denne

**In Attendance:** County Councillor J McInroy and Borough Cllrs Podbury

**Members of the Public:** There were members of the public present

1. **Enquire whether anyone present intends to film, photograph and/or record the meeting -**  
No-one present intended to film, photograph and/or record the meeting.
2. **Apologies for absence –** Cllr A Britcher, Cllr J Clark and Cllr H Duncombe.
3. **Declaration of Interests —** None
4. **Declarations of Lobbying –** None
5. **Minutes**
  5. To resolve that the minutes of the Council Meeting held on 9<sup>th</sup> July 2018 be taken as read, confirmed as a correct record and signed by the Chairman.
    - 5.1 Matters outstanding from these minutes (not listed as separate agenda items)
    - 5.2 Matters outstanding from previous minutes
6. **Session for County and Borough Councillors on matters concerning the Parish –**Cllr Podbury informed the members that she had had to have the boundary changes request re-opened. She had visited the Spa hotel site where the proposed planning application referred to and was unsure of the boundary between the golf course and the hotel. She would be speaking to the planning officer shortly. She informed the members that 1 Common View would be receiving a housing inspection shortly. Cllr McInroy informed the members that the One-way request for Woodside Road could not be instated as it would cost KCC £15,000. Cllr Edwards requested a detailed breakdown of the costs. There was no update on the MUGA at Edward Street.
7. **Committee Reports:** Planning Meeting 20<sup>th</sup> August 2018 draft minutes have been circulated.
8. **Grant Applications:** Rusthall Medical Centre requested a grant of £600 to go towards a blood pressure monitor. The members agreed to the grant, subject to the correct form being completed. The monitor would be for all patients and residents to use themselves.
9. **Proposed Community Choir –** It was agreed that the RPC would donate an amount less than £100 to the proposed choir, to be used for their first year's insurance.
10. **Tunbridge Wells Mental Health Resource (MHR) –** Members agreed to donate £100 to MHR. Clerk to request that any further requests for donations to be sent to the Clerk in October/ November.

11. **Bank Charges** – Due to bank charges on paying in with cheques and cash, it was agreed that bank transfers would be encouraged for payments to the RPC. However, it was recognised that not everyone is able to use on line banking and therefore a few payments would still have to be received by cheque or cash.
12. **Audit report** – The Clerk read the internal auditors report to the members. The Chairman thanked her for the work involved.
13. **Christmas Lights** – It was agreed by the members not to purchase Christmas lights but to carry on hiring them, due to the cost of installation and storage.
14. **Consultations** – i. LGA green paper for adult social care and wellbeing- It was agreed that Cllrs Blackburn and Ellicott would complete the survey on behalf of the RPC. ii. Government shale gas exploration and production planning consultations – It was agreed that this did not require RPC input.
15. **Chair’s Report** – Cllr Edwards informed the members that he had attended the KALC Chairmen’s meeting. He would like to investigate the possibility of the PC acquiring the pavilion on Southwood Road, from TWBC. He would like to see it updated and used for indoor sports, not just as the changing rooms it is at present. He had also made enquiries as to whether the village could install hanging baskets on the lamp posts in the High Street. A load test would be required to be carried out by TWBC at a cost of £850
16. **Clerk’s Report** - The Clerk informed the Members that she would be attending the Finance conference, Cllr Edwards also agreed to attend. The Clerk informed the Members that commercial vehicles were parking on the RPC land at the top of Salomons Road. She had therefore ordered a sign to state that they could not park in the area. The Clerk had a meeting with a resident and the Clerk from Speldhurst to discuss how Speldhurst PC obtained 20 MPH within Speldhurst. She also informed the meeting that TWBC had visited the RC as a potential polling station. Clerk would like to discuss hire charge at October meeting.
17. **Diary Dates** – 17<sup>th</sup> September Allotment Meeting, 18<sup>th</sup> September battle is Over Meeting, 19<sup>th</sup> September Finance Committee Meeting.
18. **Accounts for Payment** – to authorise the payment of invoices as listed - These were agreed.
19. **Open session for questions from the public:** None

**20.Items for Information –**

- a) Cllr Blackburn requested that parish meetings be advertised in the Courier. Clerk to contact relevant person.
- b) Cllr Ducklin informed the members that he and Cllr Ellicott had attended the Dynamic Cllrs workshop and found it very interesting.
- c) Cllr Smith congratulated Mr Sefton for his success in the table tennis tournament he attended in LA.
- d) Cllr Smith thanked the Clerk for her work in organising the first village allotment competition.
- e) Cllr Edwards informed the members that The White Hart had submitted their planning application.
- f) Cllr Gordon informed the meeting that the gardening clubs next meeting would be on the 20<sup>th</sup> September, in the afternoon.
- g) Cllr Gordon asked when the village could expect a replacement Community warden. Cllr Blackburn said that there were no recruitment courses at the present time.
- h) Cllr Ellicott informed the meeting that the family History Group would be meeting on the 20<sup>th</sup> September, in the morning.

**The meeting closed at 21.20**

..... Chairman

Dated .....

	ACCOUNTS FOR PAYMENT	10 <sup>th</sup> July 2018 to 10 <sup>th</sup> September 2018 ACCOUNTS	
<u>Payee Name</u>	<u>Payment Type</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
CLERK	SO	1275.70	Salary July
NEST	DD	51.76	Pension July
EE	69401	32.75	Mobile July
HMRC	300357	290.27	Tax/NI July
BT	DD/M029 FL	64.27	Land Line & Broadband
CLERK	SO	1183.70	Salary August
NEST	DD	51.76	Pension August
EE		32.75	Mobile August
HMRC	300358	290.27	Tax/NI August
BT	DD/MO28 BE	68.17	Land Line & Broadband
RVA	300355	140.00	Grant for Photography
RC&YP	300356	2700.00	Grant towards Running Costs
CAPEL GRPUNDCARE	SO/SI181937	376.20	Grass cutting July
CAPEL GRPUNDCARE		376.20	Grass cutting August
D CONSTABLE	BACS	25.00	Window Cleaning
KALC	6824	72.00	Cllrs Conference
KMJ	SSRPC14	6.72	Laminating Certificates
S DENNE	BACS	80.00	Gift Vouchers for Allotment Competition
WATER CHOICE	DD	14.04	RC Final bill under old company
WATER CHOICE	DD	46.97	WG Final bill under old company
WATER CHOICE	DD	74.77	SW Final bill under old company
MICROSAHDE	BACS 10975	47.94	Monthly rental August
MICROSAHDE	BACS	47.94	Monthly rental September
K LAWRENCE	BACS	58.50	Cleaning
SSE	DD 0015	54.54	Electricity
KCS	BACS 5381	125.62	Photocopier rental
KCS	BACS 5382	133.96	Photocopier rental
DAVID BUCKETT	BACS/981	319.35	Internal Audit
LANGTON LIFE	BACS /346	350.00	Magazine
PREMIER	BACS/164834	108.00	Keys for allotments
CLLR SMITH	BACS	44.00	Photo and frame
FENCER	BACS	2745	Southwood Road
S DENNE	BACS	19.99	Padlock for allotments
WILD AT HART	BACS/ Y12/228	120.00	Rats on Allotment
FENCER	BACS	430.00	Fencing and Tree pruned
<b>LLOYDS BANK CARD</b>			
ONE STOP		3.00	Cleaning
TESCO		8.00	Gazebo
TOOLSTATION		92.99	Cover and pegs for cover allotments
MONTHLY FEE		79.80	July
MONTHLY FEE		3.00	August
<b>MONTHLY TOTAL</b>		<b>12,044.93</b>	