

**Minutes of an Extraordinary Meeting held on
Friday 20th March 2020 at 10am, in The Rackliff Centre Lower Green Road**

Members Present: Cllr B Edwards (Chairman), Cllr A Britcher, Cllr E Ellicott, Cllr C Ducklin and Cllr D Smith

Officer Present: S Denne

Members of the Public: There were no members of the public present

1. **Enquire whether anyone present intends to film, photograph and/or record the meeting -** No-one present intended to film, photograph and/or record the meeting.
2. **To receive and approve apologies for absence:** – Cllr V Wilson, Cllr M O'Callaghan and Cllr D Funnell
3. **Declarations of Personal and Prejudicial Interests -** None
4. **Declarations of Lobbying –** None

5. **Open session for questions from the public:** There were none

**6. DELEGATION OF EMERGENCY POWERS TO THE CLERK DUE TO
CORONAVIRUS.**

a. To delegate emergency powers for council matters in consultation with the relevant committee or councillor. It was proposed that the Clerk would be given delegated powers for as long as the Covid 19 crisis prevented the Council to work normally. This was agreed. All planning issues to be discussed with Cllr Edwards, Cllr Britcher and Cllr Smith. Allotment issues to be discussed with Cllr Smith, Cllr Edwards and Cllr Ellicott. Highways issues to be discussed with Cllr Ducklin, Cllr Edwards and Cllr Britcher and Finance issues to be discussed with Cllr Funnell, Cllr Edwards and Cllr Britcher.

b. To agree reporting requirements to Council – The Clerk to keep a record of all items passed through delegated powers and to present a report to all Cllrs on a regular basis.

6. **To Discuss Continued Payment of Contractors –** It was agreed that the council would honour the grass contractors contract, irrespective if he is unable to carry out the contracted cuttings. This was due to the fact that the contractor had taken measures to keep his work force safe and at the same time be able to fulfil his contract obligations.
7. **To Consider cancellation of speaker for the Parish Assembly-** It was agreed that the Clerk would cancel the speaker and that the meeting would be postponed until June.

8. **To Discuss Audit arrangements** – It was agreed that the Clerk would contact the internal auditor but would have to wait for direction from NALC with regards to the external audit and signing off of the AGAR.

9. **Clerk to Discuss Working from Home Arrangements** – It was agreed that the Clerk would work from home, as much as was possible for the foreseeable future.

10. **Questions from Councillors for Information Only** – Cllr Britcher informed the members that the RVA had 50 volunteers wishing to help anyone within the village. This was a work in progress and she would keep the Cllrs updated through the Clerk. It was agreed that the PC would pay for any printing that the RVA required.

The meeting closed at 10.55

..... Chairman

Dated