



**Minutes of The Full Council Meeting held on  
Monday 13<sup>th</sup> January at 7.30 pm in The Rackliff Centre Lower Green Road**

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**Members Present:** Cllr A Britcher - Allan, Cllr E Ellicott, Cllr D Funnell, Cllr V Wilson, Cllr M O'Callaghan, Cllr D Smith and Cllr C Ducklin

**Officer Present:** S Denne

**In Attendance:** Borough Cllr J Podbury

**Members of the Public:** There were members of the public present

1. **Enquire whether anyone present intends to film, photograph and/or record the meeting**  
- No-one present intended to film, photograph and/or record the meeting.
  
2. **To receive and approve apologies for absence:** – Cllr B Edwards
  
3. **Declarations of Personal and Prejudicial Interests** - Cllr Britcher – Allan item 15 Grant application for the RVA
  
4. **Declarations of Lobbying** – None
  
5. **Minutes** of the meeting held on **9<sup>th</sup> December** 2019 were agreed, and it was **RESOLVED** that the Chairman signed them as a true record
  - 5.1 Matters outstanding from these minutes (not listed as separate agenda items) - None
  - 5.2 Matters outstanding from previous minutes – None
  
6. **Open session for questions from the public:** A member of the public informed the members that she had read the ecological report for the Red Lion application and was concerned on how it would be monitored. The clerk informed her that Kent Wildlife may be interested in helping. RPC to discuss at next planning meeting, and suggested that she also contact them. There was a further complaint about the guttering at Onestop, Clerk informed resident that she had contacted the freeholder. A further resident enquired to the progress of 20 is plenty and the congestion in the High street.

- 7. Session for County and Borough Councillors on matters concerning the Parish** – Cllr Podbury reported that she had received a record, covering the last two years, of when a traffic warden or the camera car had visited the village. It appears to have visited two to three times a week, at varying times. The refuse collections appear to have improved but smaller vehicles were required for some routes. Cllr Smith asked if she could speak to someone about the rubbish that is dropped and left when the bins are being emptied. Cllr Podbury informed him that it was possible to go on line and report it. Cllr Funnell said that some roads had not had their refuse collected in the previous week. Perhaps TWBC should consider compensation for those who had not had their refuse taken as contracted. Cllr Funnell informed the meeting that Sunday parking in TW is only £2. Sunnyside Hall to have a new children's nursery, starting the 20<sup>th</sup> January 2020. Sunnyside looking to raise £130,000 towards their new extension.
- 8. Committee Reports:** Planning Meeting 16th December 2019 and Allotment Meeting 16<sup>th</sup> December 2019 draft minutes have been circulated.
- 9. Insurance Updates and Recommendations** – After much discussion it was agreed to pay the extra insurance for cyber-attack prevention and upgrade of anti- virus protection. It was also agreed to cover shed and adjustments to insurance.
- 10. Code of Conduct** – The Clerk requested that all members familiarised themselves with the code of conduct and the guidance notes drafted by TWBC.
- 11. Updates** – i. KALC Community Award – Cllr Edwards will be submitting the application before the end of the month. ii. Proposed Market – Cllrs Ellicott and Wilson have some ideas, which they will expand on at a later meeting. iii. Assets of Community Value – Cllrs Smith and Britcher – Allan to contact Cllr Edwards and finalise a list to be submitted at a later meeting.
- 12. KALC** – To consider location of new defibrillator It was agreed that the Clerk would contact the proprietors of the Toad Rock Retreat with regards installation of the new defibrillator.
- 13. Alterations to Rackliff Centre** – Cllrs Edwards, Britcher – Allan, Ellicott and Funnell along with the Clerk to set up a working party to discuss internal alterations to the RC.
- 14. Dementia Awareness** – It was agreed that Cllr Funnell would represent the PC as liaison with Mr Mendell and once a date had been confirmed for a drop in session an article will be put in Rusthall Life.
- 15. Risk Assessments** – To ratify updated and new Risk Assessments – these were agreed.
- 16. Date for Litter Pick** - The date of the litter pick will be 23<sup>rd</sup> February at 10.30. To meet at the RC. Clerk to request equipment and advertise the event.

17. **Meeting Dates** – Meeting dates for Full Council and Allotment meetings were agreed and noted. It was agreed to invite Mr William Benson, Chief Executive of TWBC, to speak at the Parish Assembly. Local organisations to also be invited to enable them to advertise what they do in the village. Date of meeting to be either the 8<sup>th</sup> or 29<sup>th</sup> April 2020.
  
18. **Grants/ Donations** – It was agreed to grant £300 to the RVA. However, Cllrs wished to defer donation request from Homestart until February meeting.
  
19. **Chair’s Report** - None
  
20. **Clerk’s Report** - Clerk requested volunteers to put up the planters on the street lamps. Cllrs Smith, Edwards, Wilson, O’Callaghan and Britcher-Allan volunteered.
  
21. **Diary Dates** –7<sup>th</sup> January 2020 Highways Committee Meeting. 31<sup>st</sup> January 2020 Cllr Wilson and Clerk to attend training Course.
  
22. **Accounts for Payment** – to authorise the payment of invoices as listed. Payments for this month were agreed and authorised.
  
23. **Items for Information**
  - a) Family History Group meeting 16<sup>th</sup> January 2020 at 10.30.
  - b) RVA 15<sup>th</sup> January 2020 at 19:30
  - c) Bonfire & Fete Committee Burns Night 25<sup>th</sup> January 2020
  - d) TWBC First pod cast 1<sup>st</sup> February 2020

**The meeting closed at 21:10**

..... Chairman

Dated .....

	ACCOUNTS FOR PAYMENT	10 <sup>th</sup> December 2019 to 13 <sup>th</sup> January 2020 ACCOUNTS	
<u>Payee Name</u>	<u>Payment Type</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
MICROSHAD E	S/O 12564	52.50	Hosting
BT	MO4596	75.02	Phone & Broadband
EE	6188	33.62	Mobile
SLCC	128351	36.00	Training Clerk
NEST	DD	74.16	Pension December
HMRC	300386	325.37	Tax & NI December
CASTLE WATER	2398073	347.00	Water SWR Allotments
KCC	KPS152497	143.86	Photocopier
S. LARGE	BACS	435.00	Fencing
LONDON HEARTS	2134	1362.00	Defibrillator
SSE	0018	46.39	Gas
S DENNE	SO	1320.63	Salary December
CAPEL GRPUNDCAR E	SI1920142	387.54	Grass cutting December
LLOYDS BANK CARD		28.00	Licence for Christmas Lights
MONTHLY FEE		3.00	
MONTHLY TOTAL		4670.09	