

## Kevin Watson

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**From:** Kevin Watson  
**Sent:** 09 September 2021 14:30  
**To:** Cllr Doug Smith  
**Cc:** Cllr Liz Ellicott; Linda Neusten  
**Subject:** **\*\*REPLY by COB Tuesday 14th September please\*\*** Allotments Committee 20th September 2021 Agenda Draft  
**Attachments:** Agenda 20th September 2021.docx  
**Importance:** High  
**Follow Up Flag:** Follow up  
**Due By:** 15 September 2021 10:00  
**Flag Status:** Flagged

Hi Doug, I've prepared the attached and need your approval please by **COB Tuesday 14<sup>th</sup> September 2021** as I need to get it published.

I'm away on A/L for the meeting so Linda will be minute taking. Please bear in mind Linda only started this month and this will be her first "flying solo" meeting.

### Agenda items information

#### 7. Tenancy Agreement revisions

- i. I believe we should be more overt with regards summer inspections, the current Tenancy Agreement (TA) is too woolly. Suggest "by the end of June".
- ii. Cut the notice period for TA changes to 3 months only, 6 months is too long. I can't find anything to confirm the amendments we agreed at Full Council 10th May 2021 were shared with plot holders. If we amend as suggested I can get the new TA out in October so they are valid from January 2022.

#### 8. September inspections update

I know Liz and Suzanne have completed WG so we need to confirm when the SR and SRE inspections will be completed. For SR, the following plots are currently vacant: SR02A, SR07, SR15, SR31B, SR32B, SR37 and SR41B. SR30A successfully appealed the August eviction letter but on understanding he would work plot before September inspection. SR32 maybe unworked due to plot holder caring for his wife who has eye operation earlier this year. SR33 maybe unworked as wife seriously ill. SR34B maybe unworked as plot holder seriously ill.

#### 10. Working Group update

Please can we agree the wording for the WG limitations sign and how many we need (e.g. 3, 1 for each gate and 1 for the common area noticeboard).

#### 11. Southwood Road update

I've had a couple of complaints from Tuxford Road residents re bonfires, one came via Mrs B Shaw who will be attending as she is a competition winner. We need a decision minuted as to whether we introduce date/time limitations as per WG please – my preference is no. ~~I'm waiting on Living Forest for tree surgery quote, this will include 40% reduction of large oak tree overlooking SR37 so we can offer as a new small plot.~~ Crossways Community will be taking a section of land near the Gatwick Airport Noise Monitor, you'll have a separate email and invite to meet Geoff Stevens about this.

#### 12. Items for Information

The 2021/2022 rental reminders have been issued and are due 1<sup>st</sup> October 2021, where we have no email address the letters have been posted. Mrs B Shaw (same person as under item 11) suggested I should provide copies of everyone's TA with the email – this is a definite "no". To date, I've had approximately 10 plot holders asking for their rental due. Suggest we agree a different date for December's meeting, Monday 20<sup>th</sup> is too close to Xmas.

***This piece is not for public consumption*** - We have spent £361 against allotments maintenance budget of £8k for this financial year. The new basic allotment signs have cost an additional £105 and Gordon is due to install during the next couple of weeks (the existing ones quote Su's mobile number now being used by Linda). We could consider new noticeboards in addition to the new plot signs.

### 13. Allotments Competition

Linda will have the printed certificates and "The Venture" vouchers, per winner, for each allotment site.

Finally, once the inspections are complete, I'll start contacting our Waiting List again for the vacant plots i.e. 7 at SR and 5 at WG. We currently have 19 on the Waiting List.

Apologies for the length of the email!

Kevin

#### Kevin Watson

Clerk to Rusthall Parish Council

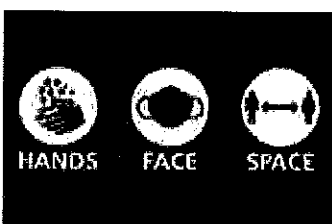
The Rackliff Centre, 26 Lower Green Road, Rusthall, Tunbridge Wells, Kent TN4 8TE

Phone: 01892 520161

Mobile: 07983 920716

Email: [clerk1@rusthallparishcouncil.org.uk](mailto:clerk1@rusthallparishcouncil.org.uk)

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