



Minutes of The Full Council Meeting held on

Monday 11th January 2021 at 7.30 pm Conducted Online Via Zoom

Members Present:

Cllr B Edwards (Chairman), Cllr A Britcher-Allan, Cllr E Ellicott, Cllr C Ducklin, Cllr D Smith, Cllr D Funnell and Cllr M O'Callaghan

Officer Present:

S Denne and K Watson

In Attendance:

Kent County Cllr J McInroy

Members of the Public:

Five

1. Enquire whether anyone present intends to film, photograph and/or record the meeting
Clerk confirmed the meeting was being recorded for training purposes only.

2. To receive and approve apologies for absence
Borough Cllr J Podbury

3. Declarations of Personal and Prejudicial Interests
None.

4. Declarations of Lobbying
None.

5. Minutes of the meeting held on 14th December 2020

These were agreed, and it was **RESOLVED** that the Chairman signed them as a true record

5.1 Matters outstanding from these minutes (not listed as separate agenda items)
None.

5.2 Matters outstanding from previous minutes

Cllr Funnell is continuing discussions with Town & Country Housing regarding the issue of fees being charged to tenants for the upkeep of land between Grange Gardens and Grange Road.

6. Speaker - Linda Neusten Census Engagement Manager Tunbridge Wells & Maidstone

Latest Census is due for launch 21st March 2021 with deadline for completion due by 4th May 2021. Responsibility is held by the Office of National Statistics in England and Wales. This is to be “digital first” although paper questionnaires will be available for the digitally disadvantaged. Local and parish advertising has already started with national advertising due to commence 12th February 2021. Highlights from the last Census 2011 confirmed Rusthall population as 4976 split across 2076 households; average age was 39.9 years; 62 people were 90 years +; 13 ethnic origins; 38% single; 25% social housing; 914 people did not possess a passport.

7. Open session for questions from the public:

A member of the public enquired whether the RPC would be asking businesses in the village if they would like to complete the survey. The Clerk said that they would be. A further member of the public informed the PC that the speed watch coordinator gave his apologies for not being able to attend the meeting but would be sending an email on his thoughts about the 20mph boundary.

8. Session for County and Borough Councillors on matters concerning the Parish

Cllr McInroy confirmed the Public Consultation for the 20mph zone in Rusthall will launch 8th February 2021. Covid-19 testing is now available at Tunbridge Wells Assembly Hall, Monday to Friday between 9am and 5pm. Cllr Funnell confirmed TWBC have resubmitted a planning application for change of use of land at Jockey Farm, Nellington Road, Rusthall to extend the recreational and sport facilities at Southwood Road, Rusthall.

9. Update on the Rusthall Larder

Cllr Britcher-Allan explained the inaugural event on Friday 8th January 2021 had been a great success with 30 members of the public attending. There are over 50 volunteers ready to support future events and the RVA stand ready to provide support for those who cannot attend due to shielding under Covid-19 pandemic restrictions.

10. Alteration to Zoom Policy – Cllrs Britcher- Allen and Ellicott

Protocol for future meetings was presented and agreed providing clearer guidance on standards. Cllr Funnell proposed future Zoom meetings be recorded and it was agreed this would be included as an agenda item for the next Full Council Meeting.

11. Finance

- i. NEST pension contributions agreed for the new Deputy Clerk.
- ii. Microshade quotation agreed for the new Deputy Clerk.
- iii. Microshade VSM (secure file sharing) agreed.
- iv. 2020/2021 annual fee of £1002.00 agreed for the hire of the Rackliff Centre by Maidstone Football Academy. Reduced fee agreed whilst not being used due to Covid-19 restrictions.

12. Village Survey

Cllr Ellicott presented the proposed simple form survey which will be hosted on Survey Monkey with paper versions to be made available. Promotion via multiple media formats including existing contacts with the schools, RVA, allotment holders, churches, etc. to be used. To negate potential abuse with multiple submissions from one or more households contact details are to be requested e.g. email address, house number and post code. Closing date for completed surveys to be 31st March 2021 with launch as soon as possible. Proposal agreed including cost of Survey Monkey membership.

13. Internal Auditor

It was agreed Mr David Buckett will be instructed to complete the 2020/2021 Audit.

14. Annual Assembly 2021

- i. If able to hold face to face meetings it was agreed this will go ahead during the evening of 26th May 2021.
- ii. It was agreed all Cllrs will consider nominations for a guest speaker.

15. Government Consultation on Night Flights

Formal responses for Gatwick Airport night flights is required by 3rd March 2021 and it was agreed Cllr Dunkin will respond on behalf of RC

16. Chair’s Report

There was nothing to report.

17. Clerk’s Report

Working with the police, Tunbridge Wells Rotary Club have provided 100 DNA dye markers for use by allotment holders for their equipment. Allotment holders will register their equipment when DNA marked via a spreadsheet to be maintained by the Deputy Clerk. Promotion of the scheme will take place in early Spring.

18. Diary Dates

- 12th January Planning Meeting 19:30.
- 19th January Highways Meeting 19:30.

19. Accounts for Payment – to authorise the payment of invoices as listed (to follow)

These were agreed.

20. Items for Information

- a) Cllr Britcher-Allan reminded the attendees the next Community Larder is due 15th January 2021 at St. Paul’s Church Centre, Rusthall between 1230pm and 215pm.
- b) Cllr Smith advised the new water tanks are to be installed in the allotments shortly.

Date of Next Meeting – 8th February 2021 19:30

The meeting closed at 21:45.

..... Chairman

Dated

ACCOUNT PAYMENTS

Date	Name	Item	Debit	Credit
05-Jan-21	Direct Debit BUSINESS STREAM	Water	-19.88	
04-Jan-21	Allotment holder	Allotment Rental		28.75
04-Jan-21	Allotment holder	Allotment Rental		28.75
04-Jan-21	Allotment holder	Allotment Rental		57.5
04-Jan-21	S/O to: Microshade Bus Con	PC Hosting	-52.5	
31-Dec-20	Service Charge		-18	
31-Dec-20	S/O to: Capel Groundcare	GRASS CUTTING	-399.33	
31-Dec-20	Direct Debit (EE LIMITED)	Mobile	-34.36	
29-Dec-20	Staff	SALARY 2020 2021	-1,361.59	
29-Dec-20	Direct Debit (NEST)	Pension	-80.17	
23-Dec-20	Pilates	Hire of Hall		112
23-Dec-20	B/P to: HMRC CUMBERNAULD	HMRC	-358.2	
23-Dec-20	Direct Debit (BT GROUP PLC)	Phone and Broadband	-52.7	
22-Dec-20	Allotment holder	Allotment Rental		23
21-Dec-20	Direct Debit (SCOTHYDRO ELEC GAS)	Utilities	-109.42	
16-Dec-20	B/P to: AJGIBLGBP CAME & c	Insurance	-87.21	
16-Dec-20	Direct Debit (LLOYDS BANK PLC)	Card Charges	-3	
			-2576.36	250
	TOTAL			