

Minutes of The Full Council Meeting held on

Monday 14th September 2020 at 7.30 pm Conducted Online Via Zoom

Members Present:

Cllr B Edwards (Chairman), Cllr A Britcher - Allan, Cllr E Ellicott, Cllr Wilson, Cllr C Ducklin and Cllr M O'Callaghan

Officer Present:

S Denne

In Attendance:

Kent County Cllr McInroy and Borough Cllr Podbury

Members of the Public:

One

1. Enquire whether anyone present intends to film, photograph and/or record the meeting
No-one present intended to film, photograph and/or record the meeting.

2. To receive and approve apologies for absence
Cllr D Smith, Cllr D Funnell

3. Declarations of Personal and Prejudicial Interests
None

4. Declarations of Lobbying
None

5. Minutes of the meeting held on 24th August 2020

These were agreed, and it was **RESOLVED** that the Chairman signed them as a true record

5.1 Matters outstanding from these minutes (not listed as separate agenda items)

None

5.2 Matters outstanding from previous minutes

None

6. Open session for questions from the public:

The member of the public informed the Councillors that there were still no warning signs on the road at the Red Lion development. Cllr McInroy to contact KCC immediately. She also reported that vehicles involved with the development were still parking on the road. She also reiterated that large lorries were using Lower Green Road to go to Speldhurst. Clerk to contact Clerk at Speldhurst.

7. Session for County and Borough Councillors on matters concerning the Parish.

Cllr McInroy asked the members if they would like to have the delayed ATC survey put into place within the village. The Cllrs agreed that traffic levels were almost back to pre- lock down. He and Cllr Podbury had applied for masks and sanitiser for distribution to charities. They had delivered to various charity organisations, including the Molyneaux Alms Houses. **Cllr Podbury** informed the members that Targetfollow may submit a plan to TWBC, outlining how they would like to develop the golf course. She also raised concerns about the amount of litter along the roads in Rusthall and wondered if a litter pick could be organised.

8. On Line Meeting - To consider paying for Zoom and to draw up a policy for use.

It was agreed to pay for a year's subscription for the Zoom platform. A policy on how to conduct an online meeting to be drawn up by Clerk in the near future.

9. To consider Removal of Delegated Powers to the Clerk

The members agreed to keep such powers in place for the time being.

10. Internal Audit Report

i. The Clerk read the report from the internal auditor, previously sent to all Cllrs. ii. Clerk to draw up a list of the actions to be taken by the Council and discussed further at next FC meeting.

11. Data Protection Officers Report

All action points were noted and will be acted on as soon as possible.

12. Report from Kent University with regards to Website

Report was noted by the members. Clerk to update website as much as possible by the 28th September. Any superfluous pages and articles to be removed. Cllr Britcher volunteered to check the site with a document reader when updates completed.

13. Bob Doe – To confirm date in 2021 for installation of plaque

It was agreed that the installation of the plaque in memory of Wing Commander Bob Doe would be the 18th September 2021. Plaque to be ordered early next year along with final arrangements, including permission to erect the plaque.

14. TWBC Poppy Appeal

It was agreed by the members to purchase one wreath and donate a further £25 to TWBC, towards their poppy appeal. *Clerk to arrange.*

THE MEETING WAS RESUMED AT 20:15

15. Chair's Report

Cllr Edwards informed the members that a planning application had been received about the removal of the telephone box by the chemist. The Planning Committee did not agree to the application as they felt one public phone should be available within the village. The box could be used for a defibrillator as the electricity to the box could be there for up to seven years. However, as a defibrillator was already installed at the URC, it was felt unnecessary. Cllr Edwards requested that all Cllrs give their contact details to the Clerk, telephone number, private email and address.

16. Clerk's Report

Clerk reported that she had tried to contact the electrician, who was instructed to install the defib at the Toad Rock Retreat. He was due to fit it when lockdown was imposed. The Clerk informed the members that she had received three to four positive enquiries for the post of Deputy Clerk. She had only received one enquiry for the maintenance position.

17. Diary Dates

Allotment committee meeting to be held on the 28th September

18. Accounts for Payment – to authorise the payment of invoices as listed below.

These were agreed.

19. Items for Information

There were none

Date of Next Meeting –12th October 2020

The meeting closed at 21:17

..... Chairman

Dated

ACCOUNT PAYMENTS

DATE	NAME	ITEM	DEBIT
11-Sep-20	S Denne	Kent University Website check	-25
11-Sep-20	Direct Debit (SCOTHYDRO ELEC GAS)	Gas	-108.96
08-Sep-20	Direct Debit (NEST)	Pension August	-77.05
03-Sep-20	B/P to: HMRC CUMBERNAULD	TAX & NI August	-337.67
01-Sep-20	B/P to: GDPR INFO LTD	DPO	-600
01-Sep-20	S/O to: Mr PA Bamford T/A	Grass Cutting August	-399.33
01-Sep-20	S/O to: Microshade Bus Con	Computer Hosting	-52.5
01-Sep-20	Direct Debit (EE LIMITED)	Mobile Phone	-34.36
28-Aug-20	S/O to: S J DENNE	SALARY August	1,361.59
28-Aug-20	Direct Debit (SOUTHERN ELECTRIC)	Electricity	-50.03

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